25X1   Approved For Release 2005/03/24 : CIA-RDP82M00531R000400280007-8

INTELLIGENCE INFORMATION HANDLING COMMITTEE
of the
D STATES INTELLIGENCE BOARD

DCI/IC 73-0788
25 July 1973

25X1   MEMORANDUM FOR:

SUBJECT   :   IHC & IHC/SS

     1.   Per your request Attachment A is a description of the
organization and responsibilities of the Intelligence Information
Handling Committee and the IHC/SS. Attachment B contains a copy
of the old IHC DCID 1/4, dated 4 April 1968 and the related
DCID 1/15, dated 14 October 1969. Attachment C contains the new
IHC DCIDs 1/4 and 1/15, undated and not issued. Attachment D
is a memorandum for the D/DCI/IC with attachments which pertain
to the organization, structure and accomplishments of the IHC.
Attachment E is a copy of the current staff responsibilities of
the IHC. Attachment F is the current job description of the
Executive Secretary/Chief, IHC/SS. Attachment G is a job des-
cription of the CIA member of the IHC/SS. Attachment H is a
job description of the DIA member of the IHC/SS. Attachment I
is a job description of the State Department member of the IHC/SS.
Attachment J contains job descriptions for the IHC/SS clerical
staff.

     2.   The approved level of personnel for the Support Staff
is as follows:

STAT

Since September 1972 the Staff has been comprised of [   ]   STAT
STAT   professionals and [   ] secretaries. Recently this has
been reduced to the present level of [   ] professionals   STAT
STAT   and [   ] secretaries.

3. A new plan for the reorganization of the IHC was pre-
pared and disseminated to IHC members on 12 January 1973 (Attach-
ment K). This reorganization plan was discussed at the January
1973 IHC meeting and subsequently with all of the IHC members
individually. The concept was agreed to in principal but was
not implemented as a result of the DCI directed effort to reorgan-
ize the whole USIB committee structure, which is still pending,
as well as delineating the functions of the IC Staff.

4. Some of the items we are working on in conjunction with
PRG personnel and CIA [   ] is in line with the re-
organization plan (Attachment K) but is being handled in an ad
hoc manner. I am referring specifically to the following Current
Intelligence efforts: (a) secure voice conferencing; (b) secure
TV systems (RCA-VIDEOVOICE); and (c) text editing systems. We
are following the concept set forth for the Guidance and Evaluation
Subcommittee, the Systems Subcommittee, and the Teleprocessing/
Telecommunications Subcommittee, to establish the need or require-
ment and to verify concept feasibility.

5. Recently, I have been informed by [   ] that Mr.
Colby has indicated he wants the IHC terminated and the functions
absorbed by the IC Staff. In line with this decision, I also
have been told by [   ] that [   ] wishes to incor-
porate the members of the current IHC/SS into the PRG organization.

6. I agree, that the functions of the IHC can more efficiently
be handled as a staff function on the IC Staff. Therefore, I
propose that the following actions be taken:'

    a. The subject of termination of the IHC be scheduled
on the USIB Agenda.

    b. The personnel and functions of the current IHC
Support Staff be transferred to the IC Staff. The staff
to be named as the Intelligence Processing Group. The group
to consist of current IHC/SS personnel [   ]
[   ] and be augmented with [   ]
[   ]

7. The mission of the Intelligence Processing Group under
the general guidance of the D/DCI/IC, will be to advise and assist
the DCI in the discharge of his duties and responsibilities with
respect to intelligence information handling matters; to facili-
tate the timely and coordinated handling and exploitation of
intelligence and intelligence information within the intelligence
community; to effect the continuing improvement, integration and

25X1
25X1
25X1
25X1
25X1
25X1
25X1
25X1
25X1

effective use of community information handling resources; to
exercise D/DCI/IC review authority for community wide informa-
tion handling systems (e.g., COINS, IDHS, etc.), processing
centers, current intelligence systems and related collection
systems to include related telecommunications and teleprocessing
systems; and to include the responsibility to issue community
ADP guidelines and standards.

8. The Intelligence Processing Group will be responsible
for long range planning and resource programming guidance func-
tions in the information handling discipline. The functions
performed by the USIB Telecommunications Working Group will be
absorbed by the Intelligence Processing Group. The functions
of the Intelligence Processing Group will be:

a. To recommend to the D/DCI/IC and coordinate imple-
mentation of policies, directives and programming guidance
with respect to the establishment and maintenance of com-
munity processing activities.

b. To keep the D/DCI/IC appropriately advised concerning
implementation of approved policies, guidance and standards.

c. To develop guidance for and to assist the intelli-
gence community in the introduction of improved methods
and facilities for information handling in consideration
of efficiency, effectiveness and costs.

d. To ensure, through coordination with the Security
Committee of USIB that the security aspects of information
handling systems are given appropriate consideration.

e. To identify community teleprocessing and telecom-
munications requirements and coordinate the development
of teleprocessing capabilities.

f. To identify user, analyst and decision maker,
requirements which may be better serviced with improved
information handling techniques.

g. To identify community research and development
needs and to promote interagency exchange of information
and cooperation in research and development related to
information processing particularly in those areas which
involve the intelligence community as a whole.

h. To monitor information science research in
scientific, academic and industrial communities to in-
sure that optimum use of this research is directed to
the intelligence community information processing problem.

i. To promote the establishment of education and training programs in information science.

j. To exercise D/DCI/IC review authority concerning acquisition, deployment and funding of community wide information handling networks.

k. To promote and coordinate:

(1) The development of community information handling capabilities which will provide on a timely basis, as required, relevant multi-source information in response to authorized queries; and

(2) The assignment of responsibility for the establishment and maintenance of certain primary and comprehensive subject matter files by specified USIB agencies as a service of common concern.

l. To provide assistance and encourage the development of standardized procedures for information handling to include the development of compatibility of files for automated storage and retrieval systems.

m. To coordinate the formulation of and promulgate in appropriate manuals Federal Program Standards, as necessary, for data elements, data codes and related features to be used in the exchange of intelligence and intelligence information; to determine and publish implementation schedules for approved standards; and to serve as liaison with non-community organizations as appropriate concerning data element and code standards.

9. To support some of the goals in the Community Planning Guidance 1975-1980 we must not merely develop ADP systems to flood users with data (reports) but to collate and correlate data in order to improve the use of the data by the decision makers/users. This is especially true during times of crisis or raised tensions. This encompasses the refinement of and synthesizing multi-source intelligence data for improved intelligence reports.

10. The fragmented ADP efforts in the intelligence community must be harnessed as a team to deliver the intelligence wagon product. This encompasses a systems approach to the problem which includes the following separate but correlateable systems:
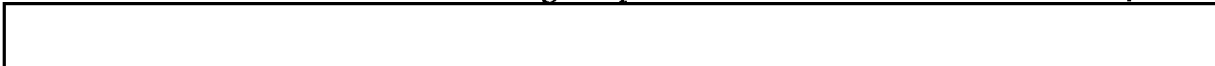
25X1

network must be developed to differentiate between basic and
raw intelligence for use by intelligence analysts and operations
people. The technical compatibility of hardware and software
standardization must be resolved in order to permit rapid access
to basic intelligence files in a distributed data base network.

11. All of the primary intelligence problems (i.e., Warning,
Current Intelligence, Basic Intelligence, Estimates and Net
Assessments, Arms Control Intelligence, International Trade &
Finance, Narcotics, etc.) impact upon the above and Information
Handling in general.

12. According to figures in the CIRIS data base, current
intelligence systems, intelligence information exchange systems
and processing centers reflect an annual funding level of approx-
imately [   ] and [   ] people. This funding level does
not include automatic data processing that is a part of a col-
lection system, as defined in CIRIS, nor does it include pro-
cessing associated with [   ] intelligence systems. Including
estimated costs for these areas plus some additional current
intelligence funding will probably push the funding level up
to [   ]

13. Therefore, intelligence community funding for ADP is
significant and indicates that a continuous DCI financial manage-
ment review is required in order to insure that expenditures
are used in the best interests of the parent organization and/or
community. At present neither the IC Staff nor the IHC/IHC
Support Staff perform this financial management review.

14. The Intelligence Processing Group as an integral part
of the IC Staff should be assigned the responsibility to perform
a comprehensive functional review of these areas. The purpose
is the normal management review of programs and/or overlap
or duplication as well as to improve operational efficiency.

15. The areas and functions discussed above, in my estima-
tion encompass the IC Staff PEG, PRG, CCG and USIB committees
responsibilities. These areas can be supported by the Intel-
ligence Processing Group as appropriate. Therefore, I recommend
early adoption of the actions I have outlined.

25X1

Atts (A-K)   Chief, IHC/SS

25X1   cc: